

Regional Arts Fund

Quick Response Grants 2008/2009



Australian Government
Regional Arts Fund



Guidelines

What is the Quick Response Grants Program?

The Quick Response Grants program is a small grants program for regional artists, arts organisations and communities to respond to unique arts opportunities that present themselves at very short notice.

Grants of up to \$1500 are available to assist projects in any artform to

- support **professional development** opportunities for artist and artswokers involved in community programs that will increase their knowledge, skills and experience
- support **skills and or arts development** for individuals and groups in regional communities through the employment of arts and cultural workers to conduct workshops seminars and forums.

IMPORTANT: Funding is primarily available for artist fees and associated costs

Assessment

Proposals will be selected that best demonstrate:

- evidence of increased professional and / or skills development
- identified benefits and outcomes for the community
- evidence of consultation and support from the community
- evidence of the applicant's ability to manage the project
- evidence that the project is urgent or a unique arts opportunity that has arisen at short notice.

Essential Support Material

- Relevant CVs of artist/s involved in the project
- Letter of invitation if invited to a symposium/conference or similar
- Relevant letters of support from artists involved in the project
- Where other groups or organisations are involved, evidence of support and involvement from those groups.

Eligibility

You are eligible for a Quick Response Grant if:

- you are a not for profit, **incorporated** community group or local government authority based in regional NSW; or
- you are a regionally-based individual artist or arts worker based in Regional NSW, with demonstrated experience delivering community programs / projects; or
- you are a group/ensemble, unincorporated association with a nominated auspicng body*

***WHAT IS AN AUSPICING BODY?**

An auspicng body is a legally constituted organisation that will take financial responsibility for a grant if awarded. An auspicng body must sign the declaration on the last page of the application form and the conditions of grant form, if a grant is awarded. The auspicng body is responsible for accepting the grant monies on behalf of the grant recipient, paying the grant monies to the grant recipient and ensuring, to the best of their ability, that the funds are used for the purpose for which the grant is intended. It is recommended that grant recipients enter into a written agreement with their nominated auspicng body highlighting respective rights and responsibilities.

Projects/activities that will not be supported

- Funds to overcome lack of planning or to supplement project income
- Attendance at events or conferences that occur on a regular basis (eg annual, biennial, biannual etc), for which you could have planned or for which there are other funding programs available.
- Any projects that you may initiate e.g. application to speak at a conference, a good idea that may arise out of discussions
- Anything that does not have to happen now or an opportunity that will still exist if not taken now
- Promotion of artwork, attendance at exhibitions (except if workshops / training also involved)

Ineligibility

Applications for Quick Response Grant funding will be ineligible if:

- ongoing core administration or infrastructure costs
- heritage activities, however arts projects located at a heritage building or site are eligible
- ongoing activities of collecting institutions for collection development, maintenance, conservation and interpretation, including training and or professional development
- performance or public entertainment
- performance or exhibitions touring from major urban centres to regional, remote or very remote / isolated communities
- international travel
- festival activities funded by Festivals Australia
- core costs of organising and running a competition, prizes, awards or fund-raising events or projects
- normal curricula-based activities in schools or tertiary institutions
- projects that have already commenced or are completed
- programs and/or projects that are outside the geographic area designated as rural and regional by the Australian Government, and located in regional cities exceeding a population of 100,000
- you have outstanding acquittals from previous grants from the Regional Arts Fund, Quick Response Grant or any other Australian Government funding program
- you have already received a Quick Response Grant in the last 12 months.

Applications

There is no deadline or closing date however there is a limited number of grants of up to \$1,500 available from 1 July 2008 to 30 June 2009. The funds are allocated quarterly and once each quarter's allocation is expended, funds will not be available until the following quarter. All applications must be submitted on a Quick Response Grant Application Form and successful applicants cannot re-apply in the same financial year.

Applicants MUST contact the Funding Office at RANSW prior to submitting their application to discuss their proposal and check that funds are still available.

A decision on each written application will be made within 48 hours (2 working days) of receipt and applicants will be notified within 5 working days.

EMAILED APPLICATIONS WILL NOT BE ACCEPTED

Send Applications to: The Funding Manager
Regional Arts NSW
Locked Bag 5
MILLERS POINT NSW 2000

For more Information

Contact the **Funding Manager** Annette Eassie **Tel** 02 9270 2502 **Email** fundingmanager@regionalartsnsw.com.au or visit the Regional Arts NSW **Website** www.regionalartsnsw.com.au