

General Manager

- **Progressive Regional Performing Arts Organisation**
- **Excellent lifestyle location . . . Lismore NSW**

Playing a leading role within Northern Rivers Performing Arts Inc. (NORPA), one of Australia's premier regional performing arts companies, represents a once in a lifetime opportunity to combine a developing career with the enviable lifestyle of the NSW Far North Coast.

NORPA creates, presents and performs exceptional and original performing arts works in the NSW Northern Rivers region and for national touring, as well as presenting professional productions from around Australia. The organisation plays a major role in promoting Lismore as a cultural hub of the region.

This challenging diverse role reports to the Artistic Director / CEO and is responsible for managing all aspects of the organisation's operations.

Key Position Requirements:

- A proven track record with managing the day to day operations of a community based organisation, preferably within the Performing Arts or similar field
- Demonstrated business development skills including the ability to identify, analyse and develop new opportunities and initiatives
- Excellent leadership and people management skills including the ability to be responsible for the Human Resources management functions of a small to medium size organisation
- Proven experience in reporting to and working constructively with a Board of Directors or Management Committee, including presenting strategic and operational plans, management reports and recommendations, along with providing advice on statutory, corporate and legal obligations
- Demonstrated financial management skills, including exposure to Federal, State and Local Government funding processes and in gaining sponsorship and philanthropic funding
- Excellent communication, negotiation and relationship management skills, including the ability to professionally interface with a wide range of stakeholders
- Well developed computer skills, including proficiency with Microsoft Office programs, and financial management software

Desirable Position Requirements:

- Relevant experience associated with the Performing Arts field
- Tertiary qualifications in the Management field
- Experience in venue management
- Possession of Responsible Service of Alcohol certification or the willingness to obtain

Lismore is a regional city which serves as the commercial and cultural hub of the NSW Northern Rivers region. The city is ideally situated close to pristine beaches and World Heritage National Parks and within two hours drive of the Gold Coast and Brisbane.

All enquiries are to be directed to Gary White:

NORTH COAST RECRUITMENT

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To apply, visit Current Positions at www.ncr.net.au